



Individual Parking Permit Information Sheet

You have been issued a:

- Permanent Disability Permit**
 - Issued for 3 years when the medical professional believes there will be no improvement in your condition – the mobility impairment will always exist.
- Temporary Disability Permit**
 - Issued for 6 months or 1 year for individuals who have a temporary disability which is expected to improve or heal over the short term by natural healing, treatment, therapy or surgery.

RENEWALS

Permanent Disability Permits must be renewed every 3 years; you **DO NOT** need re-authorization by a registered medical professional.

Temporary Disability Permits are issued for 6 months or 1 year; you **DO** require re-authorization by a registered medical professional in the box provided on the renewal letter.

Both Disability Permits:

- A renewal letter is mailed approximately 1 month prior to the expiry date. It is your responsibility to advise NDRC of any changes in your mailing address, phone number and/or email address as soon as possible by phone, mail or email.
- The permit expiry date is always on the last day of the month indicated on the permit.
- Once the renewal is complete the old parking permit is no longer valid. **All expired permits must be returned to NDRC.**
- If the old permit has been expired for one year or more, you will need to re-apply.

LOST / STOLEN PERMITS

- A Permanent Disability Permit will be renewed for 3 years. A Temporary Disability Permit will be replaced and will only be valid until the expiry date of the original or lost permit.
- The cost to replace is, as of October 1st, 2023, \$31 to pick up in person or \$33 to send in the mail.
- To avoid theft when leaving a vehicle please ensure that the doors are locked and the windows secured. If you are not parking in a designated stall, be sure the permit is kept out of sight.

PROCESSING FEES & RECEIPTS

Effective October 1st, 2023, the permit cost processing fee will be increasing to \$31, or \$33 if you wish the permit to be mailed. Processing fees cover the costs associated with the program and benefit NDRC's free programs.

The receipt for the placard is not eligible as a medical expense for income tax purposes. However if a donation or membership above \$20 is included with the fee, NDRC will mail a receipt for a charitable tax donation if requested.

PERMIT VALIDITY

Permits issued by NDRC are valid throughout the province of BC, all of Canada, most parts of the U.S. and Europe. If you plan to use it in a community other than Nanaimo, check with the City Hall or By-law office of your destination for the local rules and regulations.

The FIA Guide for the Disabled Traveler provides basic information on the use of an NDRC Parking Permit in many locations around the world. Go to: www.disabledmotorists.eu. Some of the location pages have a "Disabled Visitor" notice that can be printed and used in conjunction with your parking permit.

Visitors to the UK must check with the local authorities at their destinations as not all localities recognize overseas parking permits.

PROPER PERMIT USE

The **permit is the property of NDRC** and can be revoked if in the opinion of NDRC the permit holder is not taking proper care of the permit – i.e. **multiple reports** that the permit has been lost or stolen. Any demonstrated abuse or misuse of the placard may also result in the placard being canceled. This includes altering, defacing, duplicating or tampering with the permit, or allowing someone other than the permit holder to use the placard. The permit can be used in any vehicle whether or not the permit holder is the owner or driver, but only when the permit holder is getting out of the parked vehicle at the destination. **It must not be used by anyone else**, even if they also have a mobility impairment. The placard is null and void upon the permit holder's death. Relatives, friends, and caregivers are prohibited from using the placard and are asked to notify NDRC and return the permit as soon as possible. There is **ZERO** tolerance for parking placard abuse.

It is a motor vehicle offense to drive with your parking permit hanging from the rear view mirror. Please wait until you have parked to place the permit.

When parking in the designated stall, the permit must be hung from the rearview mirror, placed on the dash, or attached to the lowered visor. The permit number, expiry date, and wheelchair symbol must be easily readable from outside the vehicle.

Please do not park in an extra-wide wheelchair stall if you do not require the use of a wheelchair unless it is the only stall available.

If the permit holder remains in the vehicle while a companion is running errands, a designated spot *may not* be used.

Be mindful of limited spots and if you do not need the designated spot on a "good" day, please leave it for someone with a greater need.

Please remember not all disabilities are visible.

The placard does not guarantee a parking space and does not exempt the user from obeying other parking laws, parking charges or from paying appropriate parking fines. Invalid permits are subject to enforcement and towing, and the permit holder is totally and solely responsible for all the costs incurred. Private parking lots and mall parking are enforced by the business or mall management.

A vehicle parked without a visible authorized permit in an on-street parking stall designated for the disabled may be ticketed and fined.

A vehicle parked without a visible authorized permit in a private or commercial parking stall designated for the disabled may be towed.

The permit holder must produce ID to enforcement officers upon request to confirm their identification and status as a valid parking permit holder.

Visitors from Abroad

A parking permit from a visitor's country of origin is valid throughout Canada.

If the visitor does not bring his or her parking permit from their home, a temporary permit may be issued at a cost of \$31 Canadian. A doctor's authorization is not required though a local address is. The visitor will need to present official documentation from the issuing agency of his or her country of origin which identifies him or her as a current and valid parking permit holder.

PARKING IN NANAIMO

Your parking permit must be properly displayed and you must obey any posted time limits.

You may **PARK FREE** at the following City of Nanaimo parking locations. The ticket dispenser may say "Robbins", but these are **City** parking places:

- All City parking meters
- Bastion Street Parkade
- Maffeo Sutton Park
- Convention Centre Parkade
- Harbour Front/Port Theatre Parkade
- The City parking lots on Cavan Street, Selby Street, and at Wallace & Wentworth Streets.

You don't have to be in the designated spot as long as your permit is displayed.

You may also **PARK FREE** at Vancouver Island University.

You **MUST PAY** to park in disabled parking stalls at these locations in Nanaimo:

- All Robbins parking lots
- Nanaimo Regional General Hospital
- Nanaimo Airport
- Both BC Ferry Terminals
- Downtown Waterfront Parkade