



## Nanaimo Disability Resource Centre

### Temporary Disability Permit

Issued for 1 year when the medical professional believes your condition is likely to improve with time, therapy, and/or surgery.

### Renewal Process

The permit **expiry date is always on the last day of the month indicated on the permit** so you can renew any time in the month it expires.

### Temporary permits require reauthorization

As a courtesy, we do our best to mail renewal reminders about a month before expiry—but as a small non-profit, we can't always guarantee they'll go out on time. We encourage permit holders or their caregivers to track expiry dates and keep us updated with any changes to mailing address, phone number, or email.

*Please note: Any fines for using an expired permit are the responsibility of the permit holder.*

### To Renew You Will Need:

- Your current permit number (or name if permit is lost)
- A new medical authorization, either on the renewal letter or a new form with any changes in contact information
- A form of payment

*What to do if your medical professional keeps issuing temporaries:*  
If you believe you aren't going to be getting better within the next 5 years we recommend having a frank conversation with your MP and specifically requesting a permanent disability permit. If there is still a disagreement, you can always get a second opinion at one of the other MP options listed in the medical section of the application.

### Lost or Stolen Permits

- Renewed early at normal processing fee
- Expiry date remains the same as the original issued
- If you are close to the expiry date when it is lost, you may wish to go back to the doctor to get it reauthorized early

To avoid theft: If you are not parking in a designated stall, be sure the permit is kept out of sight.

### Proper Permit Use

- This permit belongs to NDRC and can be cancelled if it's misused.
- Please do not lend permit to friends or family, even if they have a disability
- It **can be used in any** vehicle, as long as the permit holder is present and getting out.
- Never **drive** with the placard hanging. Display only after parking.
- Make sure it's visible. Place it on the dash, hang from the mirror, or attach to the visor. Ensure that the number, expiry date, and wheelchair symbol can be seen from outside.

### Parking in Nanaimo

Your parking permit must be properly displayed and you must obey any posted time limits.

You may **Park Free** at the following City of Nanaimo parking locations:

- All City parking meters
- Bastion Street Parkade
- Maffeo Sutton Park
- Convention Centre Parkade
- Harbour Front/Port Theatre Parkade
- City parking lots on Cavan Street, Selby Street, and at Wallace & Wentworth Streets.

*You don't have to be in a designated spot as long as your permit is displayed.*

You **Must Pay** to park in disabled parking stalls at these locations in Nanaimo:

- VIU
- All Robbins parking lots
  - Nanaimo Regional General Hospital
  - Nanaimo Airport
  - BC Ferry Terminals
  - Downtown Waterfront Parkade

## Permit Validity Globally

- Permits issued by NDRC are valid throughout the province of BC, all of Canada, most parts of the U.S. and Europe.
- The FIA Guide for the Disabled Traveler provides basic information on the use of an NDRC Parking Permit in many locations around the world.
  - Go to: [www.disabledmotorists.eu](http://www.disabledmotorists.eu). Some of the location pages have a “Disabled Visitor” notice that can be printed and used in conjunction with your parking permit. Visitors to the UK must check with the local authorities at their destinations as not all localities recognize overseas parking permits

## Other Reminders

- Spots are limited. If you’re having a “good day,” consider leaving the spot for someone else in greater need.
- Only use extra-wide wheelchair spots if needed. If you don’t use a wheelchair, leave those spots for someone who does—unless it's the only space available.
- Not all disabilities are visible. Please show kindness and avoid judgment.
- This permit doesn’t guarantee a space or exempt you from parking rules or fines.
- Keep your ID handy. Enforcement officers may ask to confirm you are the permit holder.
- Please tell NDRC and return or destroy the permit if the permit holder passes away.
- Update NDRC if your address or email address changes so we can ensure you receive your renewal letter.

## About NDRC

Nanaimo Disability Resource Centre (NDRC) is a small local non-profit that helps people with disabilities navigate life’s challenges.

We offer three core programs:

- Accessible Parking Permit Program
- Information & Resource Referral – support with disability benefit applications and navigating local services
- Computer and Technology School – 1-on-1 tech help for seniors and people with disabilities

We also run a free income tax program for people with simple, low-income tax returns. For more information, feel free to ask one of our friendly front desk volunteers or any of our four part-time staff members on site and we’ll be happy to direct you. Every permit we issue helps fund these vital services!

**Thank You for Supporting our Work!**



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